

## Minutes of Meeting

### BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, April 27, 2023, at 4:00p.m., at the Brazoria County Engineer Conference Room, 2<sup>nd</sup> Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

#### AGENDA

##### **I. Call to Order**

The meeting was called to order by Chairman Idoux at 4:00 p.m.

##### **II. Roll Call**

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Jimmy Brown		
Henry Munson		
Tom Stansel	Vice-Chairman	

All of said Directors were present, thus constituting a quorum.

Also in attendance were:

Kaysie Stewart	Treasurer
Alexandra Golden	Operations Manager
Matt Hanks	County Engineer
Mary Shine	Attorney
James Hernandez	Greenberg Traurig
Angela Dees	County Treasurer
Allyson Smith	Deputy Treasurer

##### **III. Approve Minutes**

*Motion by Director Munson, Seconded by Director Brown, to approve as presented the Minutes of the Regular meeting held on March 23, 2023. Motion approved with all voting aye.*

##### **IV. Public Appearances**

*No public appearances.*

**V. New Business:**

- A. Discussion and possible action regarding Purchasing Policy and Procedure Manual. **Resolution No. R2023-13**

*Motion by Director Munson, Seconded by Director Brown to adopt Resolution No. R2023-13 and the Brazoria County Purchasing Policy and Procedure Manual. Motion approved with all voting aye.*

- B. Discussion and possible action regarding supplement to Professional Service Agreement for Cobb-Fendley-SUE. **Resolution No. R2023-15**

*Motion by Director Brown, Seconded by Director Munson to approve a supplement to Professional Service Agreement for Cobb-Fendley-SUE for \$13,700.50. Motion approved with all voting aye.*

- C. Discussion and possible action regarding renewal of Directors and Officers Liability Insurance. **Resolution No. R2023-16**

*Motion by Director Stansel, Seconded by Director Munson to ratify and approve the submission of the Directors and Officers Liability Insurance application. Motion approved with all voting aye.*

- D. Discussion and possible action regarding setting of Annual Meeting. **Resolution NO. R2023-17**

*Motion by Director Stansel, Seconded by Director Munson to schedule the 2023 Annual Meeting for May 25, 2023 at 4 p.m.*

- E. Presentation regarding conflicts of interests.

*Alexandra Golden gave a presentation on conflicts of interest laws that apply to BCTRA's employees, agents, and Board members.*

**VI. Reports**

- A. 2023 Legislative Session Report

*James Hernandez presented the legislative report on recently filed bills that would affect BCTRA.*

- B. Treasurer's Financial Report

*Kaysie Stewart presented the monthly financial report and informed the Board that Rachel Davidson was leaving the Auditor's Office. Angela Dees presented the County Treasurer's Report and answered questions regarding the interest rate on certain BCTRA accounts.*

C. Engineering Report regarding Maintenance, Construction, and Extension

*Matt Hanks presented the maintenance report and updates on the status of the extension.*

D. Operation Manager Report regarding Transactions, Collections, and Staffing

*Alexandra Golden presented the monthly transaction report, quarterly collections report, and an update on the administrative assistant position.*

**VII. Closed Meeting**

*The Board entered closed session at 4:57 p.m. under Texas Gov't Code 551.071 to discuss a settlement offer with Pulice Construction, Inc. The Board returned to the open meeting at 5:14 p.m. to take the following action: Motion by Director Munson, Seconded by Director Stansel that the Board authorize Mary Shine, Matt Hanks, and Alexandra Golden to interview and retain legal services in litigation matters regarding Pulice Construction, Inc.*

**VIII. Announcements**

*No Announcements*

**IX. Requests for Future Agenda Items**

*No Requests for Future Agenda Items*

**X. Adjourn**

*The meeting was adjourned at 5:16 p.m.*

*Alexandra Golden*  
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Alexandra Golden, Operations Manager