

Minutes of Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, August 24, 2023, at 4:00p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Chairman Idoux at 4:00 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Henry Munson		
Tom Stansel	Vice-Chairman	

Except for Director Brown, all of said Directors were present, thus constituting a quorum.

Also in attendance were:

Kaysie Stewart	Treasurer
Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Mary Shine	Attorney
Matt Hanks	County Engineer
James Hernandez	Greenberg Traurig
Keith Neshyba	HDR

III. Approve Minutes

A. Motion by Director Munson, Seconded by Director Stansel, to approve as presented the Minutes of the Regular Meeting held on July 27, 2023. Motion approved with all voting aye.

IV. Public Appearances

No public appearances

V. Closed Meeting

The Board entered closed session at 4:02 p.m. under Texas Gov't Code 551.071 to consult with its attorneys regarding Pulice Construction, Inc. The Board returned to open meeting at 4:26.

VI. New Business:

- A. Discussion and possible action regarding Payment of Bills.

Motion by Director Stansel, Seconded by Director Munson, to authorize the payment of the attached invoices. Motion approved with all voting aye.

- B. Discussion and possible action regarding approving FY 2024 Budget.

Motion by Director Munson, Seconded by Director Stansel to approve the budget for fiscal year 2024. Motion approved with all voting aye.

- C. Discussion of County Payback

Discussion was had regarding the County Payback

- D. Discussion and possible action regarding the Authority's Meeting Calendar for 2024.

Motion by Director Stansel, Seconded by Director Munson to approve the following meeting dates for Calendar Year 2024: January 25, February 22, March 28, April 25, May 23, June 27, July 25, August 22, September 26, October 24, November 14 and December 12. Motion approved with all voting aye

- E. Discussion and possible action regarding Funding House Account for posting notice of monthly BOD Meetings.

Motion by Director Munson, Seconded by Director Stansel to approve funding BCTRA's House Account for Posting Notice of Monthly BOD Meetings in the amount of \$100. Motion approved with all voting aye

- F. Discussion and possible action regarding renewing the Maintenance Contract with Roy Jorgensen, Inc.

Motion by Director Munson, Seconded by Director Stansel to approve Renewing the Maintenance Contract with Roy Jorgensen for fiscal year 2024. Motion approved with all voting aye.

- G. Discussion and possible action regarding a Reimbursement Resolution.

Motion by Director Stansel to amend the Reimbursement Resolution for \$450,000,000, Seconded by Director Munson. Motion to amend the Reimbursement Resolution approved with all voting aye. Motion by Director Munson, Seconded by Director Stansel to approve the amended Reimbursement Resolution. Motion approved with all voting aye.

- H. Discussion and possible action regarding Change Order for Pulice Construction, Inc.

No Action Taken

VII. Reports

- A. Treasurer's Financial Report
Kaysie Stewart presented the monthly financial report.
- B. Engineering Report Regarding Maintenance, Construction & Extension.
Karen McKinnon presented the maintenance report.
- C. Operation Manager Report regarding Transactions, Collections, Back Office, and Staffing.
Alexandra Golden presented the monthly transactions report, collections report, gave an update on a Back Office presentation, and announced that an administrative assistant had been hired.

VIII. Announcements

No announcements.

IX. Adjourn

The meeting was adjourned at 5:05 p.m.

Attest: 
Alexandra Golden, Operations Manager

