

Minutes of Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, February 23, 2023, at 4:00p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Chairman Idoux at 4:00 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Jimmy Brown		
Henry Munson		
Tom Stansel	Vice-Chairman	

All of said Directors were present, thus constituting a quorum.

Also in attendance were:

Stephanie Lucas	Secretary
Kaysie Stewart	Treasurer
Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Rachel Davidson	County Auditor's Office
Matt Hanks	County Engineer
Mary Shine	Attorney
James Hernandez	Greenberg Traurig
Don Gonzales	Estrada Hinojosa
Wade Whitlow	KM&L

III. Approve Minutes

- A. Motion by Director Munson, Seconded by Director Brown, to approve as presented the Minutes of the Regular Meeting held on January 26, 2023. Motion approved with all voting aye.

IV. Public Appearances

No public appearances

V. New Business:

- A. Discussion and possible action regarding Payment of Bills.
Resolution No. 2023-4

This item was pulled from the agenda.

- B. Discussion and possible action regarding FY 2022 Audit Report.
Resolution No. R2023-5

Wade Whitlow from KM&L presented the FY 2022 Audit Report. Motion by Director Stansel, Seconded by Director Munson to approve and accept the FY 2022 Audit Report. Motion approved with all voting aye.

- C. Discussion and possible action regarding engagement letter for FY 2023 Audit Services. **Resolution No. R2023-6**

Motion by Director Brown, Seconded by Director Stansel to approve obtaining the services of KM&L for BCTRA's FY 2023 Audit, not to exceed \$18,000. Motion approved with all voting aye.

- D. Discussion and possible action regarding the HB 803 report. **Resolution No. R2023-7**

Kaysie Stewart presented the HB 803 Report. Motion by Director Brown, Seconded by Director Munson to approve the House Bill 803 Report. Motion approved with all voting aye.

- E. Discussion and possible action regarding engagement letter for legal services with Greenberg Traurig LLP, said engagement letter includes a contingent fee payment provision for services rendered in connection with the issuance of bonds or other obligations. In addition, discussion and possible action regarding written findings pursuant to Section 2254.1036(b) of the Government Code. Notice of said engagement letter is posted with the agenda in accordance with Section 2254 of the Government Code. **Resolution No. R2023-8**

Motion by Director Stansel, Seconded by Director Brown to approve the engagement letter for legal services with Greenberg Traurig LLP and to make written findings in accordance with Section 2254.1036(b) of the Government Code. Motion approved with all voting aye.

- F. Discussion and possible action regarding termination of letter of engagement for legal services with Orrick, Herrington & Sutcliffe LLP. **Resolution No. R2023-9**

Motion by Director Brown, Seconded by Director Munson to terminate the letter of engagement for legal services with Orrick, Herrington & Sutcliffe LLP. Motion approved with all voting aye.

- G. Discussion and possible action regarding Agreement for Financial Services with Estrada Hinojosa & Company, Inc. **Resolution No. R2023-10**

Motion by Director Brown, Seconded by Director Munson to approve an Agreement for Financial Services with Estrada Hinojosa & Company. Motion approved with all voting aye.

- H. Discussion and possible action regarding the Public Information Act. **Resolution No. R2023-11**

Motion by Director Munson, Seconded by Director Stansel to approve use of the public information request form created by the Office of the Attorney General and approve the following methods for submitting public information requests:

*By Mail and In Person:
Brazoria County Toll Road Authority
451 N. Velasco Street, Suite 230
Angleton, Texas 77515*

*By Email:
BCTRA@brazoriacountytx.gov*

Motion approved with all voting aye.

- I. Discussion regarding Toll Rate Setting Policy.

Discussion was held regarding updates to other regional tolling agency policies and possible updates to the BCTRA Toll Rate Setting Policy.

VI. Reports

- A. 2023 Legislative Session Report
a. *James Hernandez presented the legislative report.*
- B. Treasurer's Financial Report

- a. *Kaysie Stewart presented the monthly financial report.*
- C. Program Management & Engineering Report Regarding Maintenance, Construction & Extension.
 - a. *Karen McKinnon presented the maintenance report and provided updates on the status of the extension.*
- D. Operation Manager Report Regarding Transactions and Texas 811
 - a. *Alexandra Golden presented an update on Texas 811 pricing and Transactions.*

VII. Announcements

Matt Hanks announced that Stephanie Lucas, BCTRA Administrative Assistant would be moving to the Brazoria County Engineering Department and her position would need to be filled.

VIII. Requests for Future Agenda Items

None

IX. Adjourn

The meeting was adjourned at 5:04 p.m.

Attest:



Alexandra Golden, Operations Manager

