

Minutes of Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, September 22, 2022, at 4:00p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Chairman Idoux at 4:00 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Jimmy Brown		
Henry Munson		
Jeffery Moore	Vice-President	
Tom Stansel	Vice-Chairman	

All of said Directors were present, except Director Stansel, thus constituting a quorum.

Also in attendance were:

Stephanie Lucas	Secretary
Kaysie Stewart	Treasurer
Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Rachel Davidson	County Auditor's Office
Mary Shine	Attorney
Matt Hanks	County Engineer
James Hernandez	Orrick

III. Approve Minutes

- A. Motion by Director Munson, Seconded by Director Brown, to approve as presented the Minutes of the Regular Meeting held on August 25, 2022. Motion approved with all voting aye.

IV. Public Appearances

No public appearances

V. New Business:

- A. Discussion and possible action regarding Audit Services.
Resolution No. R2022-23

Motion by Director Moore, Seconded by Director Brown, to approve obtaining the services of KM&L for BCTRA's FY 2022 Audit. The Chairperson or Treasurer is hereby authorized to sign the letter of engagement or any documents necessary. Motion approved with all voting aye.

- B. Discussion and possible action regarding Funding BCTRA's House Account for Posting Notice of Monthly BOD Meetings. **Resolution No. 2022-24**

Motion by Director Brown, Seconded by Director Munson to approve funding BCTRA's House Account for Posting Notice of Monthly BOD Meetings. Motion approved with all voting aye.

- C. Discussion and possible action regarding Approving Professional Service Agreement for Cobb Fendley-SUE. **Resolution No. R2022-25**

Motion by Director Brown, Seconded by Director Moore to approve the Professional Service Agreement for Cobb Fendley-SUE not to exceed \$20,000 annually without prior board approval. Motion approved with all voting aye.

- D. Discussion and possible action regarding Approving and Renewing Maintenance Contract with Roy Jorgensen. **Resolution No. R2022-26**

Motion by Director Brown, Seconded by Director Munson to approve Renewing the Maintenance Contract with Roy Jorgensen for fiscal year 2023. Motion approved with all voting aye.

- E. Discussion and possible action regarding Amending Revised FY 2022 Budget. **Resolution No. R2022-27**

Motion by Director Munson, Seconded by Director Brown, to approve the amended budget for fiscal year 2022. Motion approved with all voting aye.

- F. Discussion and possible action regarding Approving FY 2023 Budget. **Resolution No. R2022-28**

Motion by Director Brown, Seconded by Director Munson, to approve the budget for fiscal year 2023. Motion approved with all voting aye.

- G. Discussion and possible action regarding E Diamond Settlement Agreement.
Resolution No. R2022-29

Motion by Director Brown, Seconded by Director Munson, to approve the Settlement Agreement with E Diamond for \$12,000. The Chairperson is hereby authorized to sign the Settlement Agreement. Motion approved with all voting aye.

VI. Reports

- A. Treasurer's Financial Report
a. *Kaysie Stewart presented the monthly financial report.*
- B. Program Management & Engineering Report Regarding Transactions, Maintenance, Construction & Extension.
a. *Karen McKinnon presented the monthly transaction report and maintenance report.*
- C. Management Report regarding IBTTA Annual Conference.
a. *Alex Golden presented an overview of the conference.*

VII. Announcements

No announcements.

VIII. Adjourn

The meeting was adjourned at 5:07 p.m.

Attest:


Stephanie Lucas, Secretary

