

## **Minutes of Meeting**

### **BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS**

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, July 28, 2022, at 4:00p.m., at the Brazoria County Engineer Conference Room, 2<sup>nd</sup> Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

#### **AGENDA**

##### **I. Call to Order**

The meeting was called to order by Chairman Idoux at 4:00 p.m.

##### **II. Roll Call**

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Jimmy Brown		
Henry Munson		
Jeffery Moore	Vice-President	
Tom Stansel	Vice-Chairman	

All of said Directors were present, except Moore, thus constituting a quorum.

Also in attendance were:

Stephanie Lucas	Secretary
Kaysie Stewart	Treasurer
Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Matt Hanks	County Engineer
Rachel Davidson	County Auditor's Office
Mary Shine	Attorney
James Hernandez	Attorney

### III. Approve Minutes

- A. Motion by Director Brown, Seconded by Director Munson, to approve as presented the Minutes of the Regular Meeting held on June 23, 2022. Motion approved with all voting aye.

### IV. Public Appearances

*No public appearances*

### V. New Business:

- A. Discussion and possible action regarding seal design. – **Resolution No. R2022-11**

Motion by Director Stansel, seconded by Director Brown to approve ME-08N as our seal design, and approved a second design and cost of ME-08Niii as our logo. Motion approved with all voting aye.

- B. Discussion and possible action regarding Ratifying Paid Bills.  
**Resolution No. R2022-14**

Motion by Director Brown, Seconded by Director Munson, to approve the Ratification of Paid Bills. Motion approved with all voting aye.

- C. Discussion and possible action regarding Lane Closure Policy.  
**Resolution No. R2022-15**

Motion by Director Munson, Seconded by Director Brown, to approve the Lane Closure Policy. Motion approved with all voting aye.

- D. Discussion and possible action regarding Toll Rate Setting Policy.  
**Resolution No. R2022-16**

*Motion by Director Stansel, Seconded by Director Munson, to table pending further review while awaiting HCTRA policy. Motion approved with all voting aye.*

- E. Discussion and possible action regarding termination of CDM Smith quarterly monitoring and reporting agreement. – **Resolution No. R2022-17**

Motion by Director Brown, Seconded by Director Munson, to approve the termination of CDM Smith quarterly monitoring and reporting agreement and

recommend termination of the same agreement with Brazoria County. Motion approved with all voting aye.

- F. Discussion and possible action regarding Professional Services Agreement with CDM Smith for biannual monitoring and reporting.  
**Resolution No. R2022-18**

Pulled from agenda

- G. Discussion and possible action regarding attending IBTTA Annual Conference.  
**Resolution No. R2022-19**

Motion by Director Brown, Seconded by Director Stansel, to approve expenses for Karen McKinnon and Alexandra Golden to attend IBTTA Annual Conference. Motion approved with all voting aye.

## **VI. Reports**

- A. Treasurer's Financial Report
  - a. *Kaysie Stewart presented the monthly financial report.*
- B. Program Management & Engineering Report Regarding Transactions, Maintenance, Construction & Extension.
  - a. *Karen McKinnon presented the monthly transaction report and maintenance report.*

## **VII. Closed Meeting**

- A. Texas Govt Code 551.071-Discussion of settlement with E Diamond – Damages/Loss Revenue

*No action taken.*

## **VIII. Announcements**

*No announcements.*

## **IX. Adjourn**

The meeting was adjourned at 4:52 p.m.