

## **Minutes of Meeting**

### **BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS**

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, June 23, 2022, at 4:00p.m., at the Brazoria County Engineer Conference Room, 2<sup>nd</sup> Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

#### **AGENDA**

##### **I. Call to Order**

The meeting was called to order by Chairman Idoux at 4:00 p.m.

##### **II. Roll Call**

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Jimmy Brown		
Henry Munson		
Jeffery Moore	Vice-President	
Tom Stansel	Vice-Chairman	

All of said Directors were present, except Director Munson, thus constituting a quorum.

Also in attendance were:

Stephanie Lucas	Secretary
Kaysie Stewart	Treasurer
Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Matt Hanks	County Engineer
Rachel Davidson	County Auditor's Office
Mary Shine	District Attorney's Office

##### **III. Approve Minutes**

A. Motion by Director Stansel, Seconded by Director Brown, to approve as presented the Minutes of the Annual Meeting held on May 19, 2022. Motion approved with all voting aye.

- B. Motion by Director Stansel, Seconded by Director Brown, to approve as presented the Minutes of the Regular Meeting held on May 19, 2022. Motion approved with all voting aye.

#### IV. Public Appearances

*No public appearances*

#### V. New Business:

- A. Discussion of D&O policy.

*Discussion of D&O policy rate change. BCTRA to talk with James about HCTRA and shop around for possible lower price next year. No action taken.*

- B. Discussion and possible action regarding engineering service for modifications to T-ramp intersection. **Resolution No. R2022-8**

Motion by Director Brown, Seconded by Director Moore, to approve the expenditure of \$13,212.00 to R.G. Miller to perform engineering service for modifications to T-Ramp intersection. Motion approved with all voting aye.

- C. Discussion and possible action regarding payment of bills.  
**Resolution No. R2022-9**

Motion by Director Moore, Seconded by Director Stansel, to approve payment of bills. Motion approved with all voting aye.

- D. Discussion and possible action regarding BCTRA bill payment policy.  
**Resolution No. R2022-10**

Motion by Director Stansel, Seconded by Director Brown, to authorize the BCTRA Treasurer to pay bills for previously authorized expenses after review and recommendation by the BCTRA Secretary and either the BCTRA Operations Manager or the BCTRA Program Manager as long as the total is under \$50,000 per contract or PO, per calendar month. Any emergency over \$50,000 will be sent to Chairman for signature. Motion approved with all voting aye.

- E. Discussion and possible action regarding seal design. – **Resolution No. R2022-11**

*Redesign ME-03 and ME-06B with color. No action taken.*

- F. Discussion and possible action regarding membership in Texas 811.  
**Resolution No. R2022-12**

Motion by Director Brown, Seconded by Director Moore, to approve membership in Texas 811. Motion approved with all voting aye.

- G. Discussion and possible action regarding new domain name.  
**Resolution No. R2022-13**

Motion by Director Brown, Seconded by Director Moore, to approve BCTRA-TX.com as the new domain name, as well as reserving Brazoriacountytollroadauthority.com. Motion approved with all voting aye.

## **VI. Reports**

- A. Treasurer's Financial Report  
a. *Kaysie Stewart presented the monthly financial report.*
- B. Program Management & Engineering Report Regarding Transactions, Maintenance, Construction & Extension.  
a. *Karen McKinnon presented the monthly transaction report and maintenance report.*

## **VII. Closed Meeting**

At 4:03 p.m., the Board entered into closed session.

- A. Texas Govt Code 551.071-Discussion of settlement with E Diamond – Damages/Loss Revenue

*No action taken.*

At 4:10 p.m., the Board returned to open session.

## **VIII. Announcements**

*No announcements.*

## **IX. Adjourn**

The meeting was adjourned at 5:05 p.m.