

Minutes of Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, May 19, 2022, at 4:15p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Chairman Idoux at 4:15 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Jimmy Brown		
Henry Munson		
Jeffery Moore	Vice-President	
Tom Stansel	Vice-Chairman	

All of said Directors were present, thus constituting a quorum.

Also in attendance were:

Stephanie Lucas	Secretary
Kaysie Stewart	Treasurer
Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Matt Hanks	County Engineer
Rachel Davidson	County Auditor's Office

III. Approve Minutes

Motion by Director Stansel, Seconded by Director Munson, to approve as presented the Minutes of the Meeting held on April 28, 2022. Motion approved with all voting aye.

IV. Public Appearances

No public appearances

V. New Business:

- A. Discussion of personnel duties.

Discussion of new personnel and their duties. No action taken.

- B. Discussion of officer and personnel training requirements.

Discussion of PIA and Open Meetings training requirements. No action taken.

- C. Discussion and possible action regarding seal design. – **Resolution No. R2022-2**

Motion by Director Moore, Seconded by Director Brown, to send the seal design to a designer. Motion approved with all voting aye.

- D. Discussion and possible action regarding setting the Authority's regular meeting schedule for calendar year 2022. – **Resolution No. R2022-3**

Motion by Director Brown, Seconded by Director Stansel, to set the Authority's regular meeting schedule for calendar year 2022 for the fourth Thursday of every month at 4 p.m. except November and December shall be held the third Thursday of the month at 4 p.m. Motion approved with all voting aye.

- E. Discussion and possible action regarding engagement letter for legal services with Orrick, Herrington & Sutcliffe LLP. – **Resolution No. R2022-4**

Motion by Director Stansel, Seconded by Director Munson, to approve executing the engagement letter for legal services with Orrick, Herrington & Sutcliffe LLP. Motion approved with all voting aye.

- F. Discussion and possible action regarding renewal of Directors and Officers Liability Insurance. – **Resolution No. R2022-5**

Motion by Director Brown, Seconded by Director Munson, to sign and execute the renewal of Directors and Officers Liability Insurance. Motion approved with all voting aye.

- G. Discussion and possible action regarding FY 2023 budget.

Discussion of FY 2023 budget. No action taken.

- H. Discussion and possible action regarding revised FY 2022 budget. – **Resolution No. R2022-7**

Motion by Director Stansel, Seconded by Director Brown, to accept the revised FY 2022 budget. Motion approved with all voting aye.

- I. Discussion and possible action regarding payment of bills. – **Resolution No. R2022-6**

Motion by Director Brown, Seconded by Director Munson, to approve payment of bills. Motion approved with all voting aye.

VI. Reports

- A. Collection Report
- a. *Mike Darlow with Perdue Brandon Fielder Collins & Mott LLP presented on the current collections for toll violations.*
- B. Financial Report
- a. *Kaysie Stewart presented the monthly financial report.*
- C. Program Manager Report
- a. *Karen McKinnon presented the monthly transaction report and maintenance.*

VII. Closed Meeting

- A. Texas Govt Code 551.071-Discussion of settlement with E Diamond – Damages/Loss Revenue

No action taken.

VIII. Announcements

No announcements.

IX. Adjourn

The meeting was adjourned at 5:18 p.m.