

## Minutes of Meeting

### BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, November 13, 2025, at 4:00 p.m., at the Brazoria County Engineer Conference Room, 2<sup>nd</sup> Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

#### AGENDA

##### I. Call to Order

The meeting was called to order by Chairman Idoux at 4:00 p.m.

##### II. Roll Call

Gary Idoux	Chairman	President
Tom Stansel	Vice-Chairman	
Jimmy Brown	Vice-President	
Henry Munson	Secretary	
Brandon Dansby	Director	

All of said Directors were present, thus constituting a quorum.

Also in attendance were:

Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Matt Hanks	County Engineer
Mary Shine	Attorney
Jessica Romero	Auditor's Office
Joniese Medine	Administrative Assistant
Keith Neshyba	HDR
James Hernandez	Greenberg Traurig
Don Gonzales	Estrada Hinojosa

##### III. Approve Minutes

- A. *Motion by Director Munson, Seconded by Director Brown, to approve as presented the Minutes of the Regular Meeting held on September 25, 2025. Motion approved with all voting aye.*

#### **IV. Public Appearances**

*No public appearances*

#### **V. New Business:**

- A. Discussion and possible action regarding Ratification of Bills.

*Motion by Director Brown, Seconded by Director Dansby to Ratify the Payment of attached invoices. Motion approved with all voting aye.*

- B. Discussion and possible action regarding Payment of Bills.

*Motion by Director Munson, Seconded by Director Stansel to Authorize the Payment of attached invoices. Motion approved with all voting aye.*

- C. Discussion and possible action regarding BCTRA Purchasing Policy.

*Motion by Director Brown, Seconded by Director Stansel to hereby adopt the Brazoria County Purchasing Policy and Procedure Manual as amended by Brazoria County through Court Order H.58, dated August 26, 2025. Motion approved with all voting aye.*

- D. Discussion and possible action regarding Non-Revenue Usage Policy.

*Motion by Director Brown, Seconded by Director Munson to hereby approve the amended Non-Revenue Usage Policy. Motion approved with all voting aye.*

- E. Discussion and possible action regarding TxDOT Project Development Agreement.

*Motion by Director Brown, Seconded by Director Dansby to hereby approve Amendment No. 1 to the Project Development Agreement with TxDOT for BC Expressway.*

*The Chairperson is hereby authorized to sign the Amendment No. 1 to Project Development Agreement with TxDOT after final review by the District Attorney's Office-Civil Division. Motion approved with all voting aye.*

- F. Discussion and possible action regarding renewal of the Directors and Officers liability insurance.

*Motion by Director Brown, Seconded by Director Munson to hereby authorize the renewal of Directors and Officers Liability Insurance.*

*The Chairperson is hereby authorized to sign and execute the Directors and Officers Liability Insurance Policy and any other documents necessary for said insurance policy not to exceed \$8,272.00. Motion approved with all voting aye.*

- G. Discussion and possible action regarding BCTRA Toll Rate.

*Motion by Director Brown, Seconded by Director Dansby to hereby approve the adoption of the recommended Base Toll Rates of \$2.06 at the north gantries and \$1.25 at the south gantries, and further adopts the 2-axle EZ Tag discount and multi axle rates as identified in the chart attached, effective January 1, 2026. Motion approved with all voting aye.*

- H. Discussion and possible action regarding FY25 Budget.

*Motion by Director Stansel, Seconded by Director Munson to hereby accept the FY25 Budget Report. Motion approved with all voting aye.*

- I. Discussion and possible action regarding cancellation of the December 13, 2025 BCTRA Board Meeting.

*Motion by Director Brown, Seconded by Director Munson to hereby approve cancelling the December 11, 2025 Board Meeting. (A scrivener's error was acknowledged during the meeting, noting that the actual meeting date was scheduled December 11, 2025 but the agenda listed it as December 13, 2025.)*

*Further that the Chairman of the Board is authorized to approve any invoices that would require Board approval through December 31, 2025. Motion approved with all voting aye.*

- J. Discussion and possible action regarding supplemental to Professional Services Agreement with R.G. Miller Engineers, Inc.

*Motion by Director Stansel, Seconded by Director Dansby to approve the Supplemental to Professional Services Agreement with R.G. Miller Engineers, Inc. for additional profile modification and retaining walls for Segment 1 for the BC Expressway Extension not to exceed \$750,177.16.*

*The Chairperson is hereby authorized to sign said agreement. Motion approved with all voting aye.*

- K. Discussion and possible action regarding supplemental to Professional Services Agreement with BGE, Inc.

*Motion by Director Munson, Seconded by Director Brown to approve the Supplemental to Professional Services Agreement with BGE, Inc. for additional profile modification and retaining walls for Segment 1 for the BC Expressway Extension not to exceed \$172,751.00.*

*The Chairperson is hereby authorized to sign said agreement. Motion approved with all voting aye.*

- L. Discussion and possible action regarding supplemental to Professional Services Agreement with GC Engineering, Inc.

*Motion by Director Dansby, Seconded by Director Munson to approve the Supplemental to Professional Services Agreement with GC Engineering, Inc. for additional profile modification and retaining walls for Segment 1 for the BC Expressway Extension not to exceed \$146,910.00.*

*The Chairperson is hereby authorized to sign said agreement. Motion approved with all voting aye.*

- M. Discussion and possible action regarding supplemental to Professional Services Agreement with Pape Dawson Engineers.

*Motion by Director Brown, Seconded by Director Munson to approve the Supplemental to Professional Services Agreement with Pape-Dawson Engineers, LLC for revisions to the plans, specifications and estimates for Segment 2 of the BC Expressway Extension not to exceed \$45,358.00.*

*The Chairperson is hereby authorized to sign said agreement. Motion approved with all voting aye.*

- N. Discussion and possible action regarding supplemental to Professional Services Agreement with TranSystems Corporation.

*Motion by Director Dansby, Seconded by Director Munson to approve the Supplemental to Professional Services Agreement with TranSystems Corporation, dba TranSystems Corporations Consultants for revisions to the plans, specifications and estimates for Segment 2 of the BC Expressway Extension not to exceed \$41,910.00.*

*The Chairperson is hereby authorized to sign said agreement. Motion approved with all voting aye.*

**VI. Reports**

A. Treasurer's Financial Report

*Jessica Romero presented the monthly Financial Report.*

B. Tolling Agency Report

*Alex Golden discussed the Tolling Agency Report.*

C. Engineering Report Regarding Maintenance and Extension

*Karen McKinnon discussed the update on BC Expressway Maintenance and Extension.*

D. Operation Manager Report regarding Transactions

*Alexandra Golden presented the monthly Transactions Report.*

**VII. Closed Meeting**

*The Board entered closed session at 4:53 p.m. under Texas Gov't Code 551.071 to consult with its attorneys regarding Tolling Issues and Texas Gov't Code 551.072 to deliberate the value and potential purchase of real property for the BC Expressway Extension. The Board returned to open meeting at 5:06 p.m.*

**VIII. Announcements**

*No Announcements.*

**IX. Requests for Future Agenda Items**

*No request.*

**X. Adjourn**

*The meeting was adjourned at 5:07 p.m.*

Attest: *Joniess Medine*  
Joniess Medine, Administrative Assistant