

Minutes of Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, September 25, 2025, at 4:00 p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Vice-Chairman Stansel at 4:04 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

Tom Stansel	Vice-Chairman
Jimmy Brown	Vice-President
Henry Munson	Secretary

Except for Director Idoux and Director Dansby, all of said Directors were present, thus constituting a quorum.

Also in attendance were:

Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Matt Hanks	County Engineer
Mary Shine	Attorney
Kaysie Stewart	Treasurer
Jessica Romero	Auditor's Office
Joniese Medine	Administrative Assistant
Keith Neshyba	HDR
James Hernandez	Greenberg Traurig

III. Approve Minutes

- A. *Motion by Director Munson, Seconded by Director Brown, to approve as presented the Minutes of the Regular Meeting held on August 28, 2025. Motion approved with all voting aye.*

IV. Public Appearances

No public appearances

V. New Business:

- A. Discussion and possible action regarding Payment of Bills.

Motion by Director Brown, Seconded by Director Munson to authorize the Payment of attached invoices. Motion approved with all voting aye.

- B. Discussion and possible action regarding RFP #25-74 BC Expressway Maintenance Contract with Roy Jorgensen Associates, Inc.

Motion by Director Brown, Seconded by Director Munson to award “RFP #25-74 Brazoria County Toll Road Authority-Expressway Maintenance” to Roy Jorgensen Associates, Inc of Buckeystown, Maryland, who submitted the best evaluated offer, meeting our specifications and scope of work in the amount of \$780,700.00 at the recommendation of the evaluation committee. Motion approved with all voting aye.

The Chairperson is hereby authorized to sign any documents necessary to execute a Professional Services Agreement after final review by the District Attorney’s Office-Civil Division.

- C. Discussion and possible action regarding supplemental to Professional Services Agreement with Gradient Group, LLC.

Motion by Director Munson, Seconded by Director Brown to approve the Supplemental to Professional Services Agreement with Gradient Group, LLC for additional Utility Coordination Services for the BC Expressway Extension not to exceed \$725,288.50. Motion approved with all voting aye.

The Chairperson is hereby authorized to sign said agreement.

VI. Reports

- A. Treasurer’s Financial Report

Kaysie Stewart presented the monthly Financial Report.

- B. 2025 Legislative Session Report

James Hernandez discussed the 2025 Legislative Special Session.

- C. Tolling Agency Report

Alex Golden discussed the Tolling Agency Report.

D. Engineering Report Regarding Maintenance and Extension

Karen McKinnon discussed the update on BC Expressway Maintenance and Extension.

E. Operation Manager Report regarding Transactions

Alexandra Golden presented the monthly Transactions Report.

VII. Closed Meeting

The Board entered closed session at 4:27 p.m. under Texas Gov't Code 551.071 to consult with its attorneys regarding Tolling Issues and Texas Gov't Code 551.072 to deliberate the value and potential purchase of real property for the BC Expressway Extension. The Board returned to open meeting at 4:59 p.m.

VIII. Announcements

No Announcements.

IX. Requests for Future Agenda Items

No request.

X. Adjourn

The meeting was adjourned at 5:00 p.m.

Attest: *Joniese Medine*
Joniese Medine, Administrative Assistant