

Minutes of Meeting

BRAZORIA COUNTY TOLL ROAD AUTHORITY OF BRAZORIA COUNTY, TEXAS

The Board of Directors of the Brazoria County Toll Road Authority met in a Meeting on Thursday, March 27, 2025, at 4:00 p.m., at the Brazoria County Engineer Conference Room, 2nd Floor, County Courthouse Annex, 451 N. Velasco Street, Angleton, Texas 77515 within the boundaries of the Authority.

AGENDA

I. Call to Order

The meeting was called to order by Chairman Idoux at 4:00 p.m.

II. Roll Call

The roll was called of the duly appointed members of the Board, to wit:

Gary Idoux	Chairman	President
Tom Stansel	Vice-Chairman	
Jimmy Brown	Vice-President	
Henry Munson	Secretary	

Except for Director Dansby, all of said Directors were present, thus constituting a quorum.

Also in attendance were:

Matt Hanks	County Engineer
Alexandra Golden	Operations Manager
Karen McKinnon	Program Manager
Mary Shine	Attorney
Kaysie Stewart	Treasurer
Jessica Romero	Auditor's Office
Joniese Medine	Administrative Assistant
Keith Neshyba	HDR
James Hernandez	Greenberg Traurig
Wade Whitlow	KM&L

III. Approve Minutes

- A. *Motion by Director Munson, Seconded by Director Brown, to approve as presented the Minutes of the Regular Meeting held on January 23, 2025. Motion approved with all voting aye.*

IV. Public Appearances

No public appearances

V. New Business:

- A. Discussion and possible action regarding Ratification of Bills.

Motion by Director Stansel, Seconded by Director Munson to ratify the attached invoices. Motion approved with all voting aye.

- B. Discussion and possible action regarding Payment of Bills.

Motion by Director Munson, Seconded by Director Brown to authorize the Payment of attached invoices. Motion approved with all voting aye.

- C. Discussion and possible action regarding FY 2024 Audit Report.

Wade Whitlow presented the FY 2024 Audit Report. Motion by Director Brown, Seconded by Director Munson to approve and accept the Audit Report for FY 2024. Motion approved with all voting aye.

- D. Discussion and possible action regarding engagement letter for FY2024 Audit Services.

Director Stansel pointed out a scrivener error on the agenda. It should be noted that the engagement letter is for FY 2025 rather than FY 2024.

Motion by Director Brown, Seconded by Director Munson to approve engagement letter to obtain the services of KM&L for BCTRA's FY 2025 Audit, not to exceed \$18,000.

Hereby authorizing the Chairperson to sign the engagement letter. Motion approved with all voting aye.

- E. Discussion and possible action regarding HB803 report.

Kaysie Stewart presented HB803 report. Motion by Director Stansel, Seconded by Director Munson to approve HB 803 report. Motion approved with all voting aye.

- F. Discussion regarding Toll Rate.

Discussion was had regarding the Toll Rate.

- G. Discussion and possible action regarding Non-Revenue Usage Policy.

Motion by Director Stansel, Seconded by Director Munson to amend the Non-Revenue Usage Policy. Motion approved with all voting aye.

- H. Discussion and possible action regarding Continuing Disclosure Filing and Related Matters.

Motion by Director Brown, Seconded by Director Munson to authorize Estrada Hinojosa & Co., financial advisor, to prepare and file the annual Continuing Disclosure Report required by SEC Rule 15c2-12. Motion approved with all voting aye.

Further, the Board also approves payment of the financial advisor's fee of \$5,000. Motion approved with all voting aye.

- I. Discussion and possible action regarding Advanced Funding Agreement with TxDOT for environmental reevaluation for the BC Expressway Extension.

Motion by Director Brown, Seconded by Director Munson to authorize entering into an Advanced Funding Agreement with TxDOT for environmental reevaluation for the BC Expressway, not to exceed \$250,000.

The Chairperson is hereby authorized to sign the Advanced Funding Agreement after final review by the District Attorney's Office-Civil Division. Motion approved with all voting aye.

VI. Reports

- A. Treasurer's Financial Report

Kaysie Stewart presented the monthly Financial Report.

- B. 2025 Legislative Session Report

James Hernandez discussed the 2025 Legislative Session Report.

- C. Tolling Agency Report

Matt Hanks and Alex Golden discussed the Tolling Agency Report.

- D. Engineering Report Regarding Maintenance and Extension

Karen McKinnon discussed the update on BC Expressway Maintenance and Extension.

E. Operation Manager Report regarding Transactions

Alexandra Golden presented the monthly Transactions Report.

VII. Closed Meeting

The Board entered closed session at 5:02 p.m. under Texas Gov't Code 551.071 to consult with its attorneys regarding Pulice Construction, Inc. The Board returned to open meeting at 5:12 p.m.

VIII. Announcements

No Announcements.

IX. Requests for Future Agenda Items

No request.

X. Adjourn

The meeting was adjourned at 5:12 p.m.

Attest: *Joniese Medine*
Joniese Medine, Administrative Assistant